



Contract: ESD112-DE-09

Please follow the following guidelines when purchasing products from the DigitalEdge Contract.

How to submit your purchase order:

1. Fax your P.O. to 425-636-0964. Include on the order the ESD contract #ESD112-DE-09 as well as the **Quantity, Item and Price. Bill To and Ship To Addresses and Contact Info** should also be included in the fax.
2. If mailing in your order, address the orders to:
 AVIDEX
 C/O/ Harold Friedman
 13555 Bel-Red Road, Suite 226
 Bellevue, WA 98005
3. All quotes and orders should state the DigitalEdge Contract #ESD112-DE-09.
4. Fax the completed order to Harold Friedman at 425.636.0964 and fax a copy of the order and the vendor price quote to the DigitalEdge office at 360.696.3099. **(All orders must be faxed to both fax numbers, Avidex and DigitalEdge.)**
 - Your order will be reviewed and checked by Avidex.
 - You will be contacted to make any necessary corrections.
 - Your order will be issued to the vendor within 24 hours during the business week after all (if any) corrections are made.

Order Tracking

To track your order, please call or send an e-mail to DigitalEdge@avidexav.com referencing your purchase order number.

Regional Sales Contacts:

Please contact by phone or Email an Avidex Account Manager with any questions, to request a quotation or an on-site visit, or for additional information.

Email Address: DigitalEdge@avidexav.com

Region	Name	Phone	Email
WA	Charlie Niemi, CTS Spokane Account Manager	509.455.6873	cniemi@avidexav.com
WA	Dave Crace Account Manager	425.636.0953	dcrace@avidexav.com
WA	Adam Dole Account Manager	425.643.0330	adole@avidexav.com
WA	Harold Friedman Inside Sales	425.643.0330	hfriedman@avidexav.com