



# APPLICATION FOR EMPLOYMENT

Avidex is an equal opportunity employer. We recruit, hire, train and promote without discrimination due to race, color, religion, sex, national origin, veteran status, marital status, age or disability.

- 1) Please complete all areas of this application.    2) Please include resume, if applicable.    3) Incomplete applications may not be considered.

## PERSONAL INFORMATION (Please Print)

Today's Date: \_\_\_\_\_

Position Applying For: \_\_\_\_\_ Office Location of Position: \_\_\_\_\_

Name: \_\_\_\_\_ E-mail: \_\_\_\_\_  
Last First Middle

Other name(s) which previous employment may be verified. \_\_\_\_\_

Current Street Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: (\_\_\_\_) \_\_\_\_\_ Alternate Telephone: (\_\_\_\_) \_\_\_\_\_

Social Security No. \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Drivers License # (Or) State ID # \_\_\_\_\_ State \_\_\_\_\_

Are you 18 years of age or over? Yes  No

Do you have a legal right to work in the United States?..... Yes  No   
(Note: If you are hired, you must provide proof of authorization to work in the United States. Failure to do so will result in termination.)

Do you have a valid driver's license?... Yes  No

Do you have insurance for your vehicle? ..... Yes  No

Can you provide proof of vehicle insurance insurance for your vehicle? ..... Yes  No

Have you ever applied to or worked for Avidex before? ..... Yes  No

If yes, when/what position? \_\_\_\_\_

How did you become aware of the job opening? \_\_\_\_\_

Are you able to perform the essential functions of the job for which you are applying, either with or without reasonable accommodation?..... Yes  No

If no, describe the functions that cannot be performed: \_\_\_\_\_

Prior to your being hired, do you consent to a drug-screening test? ..... Yes  No

Prior to your being hired, do you consent to a criminal background check? ..... Yes  No

Have you ever been convicted of a felony or misdemeanor in the past 7 years?..... Yes  No

If yes, state nature of the crime(s), when and where convicted and disposition of the case: \_\_\_\_\_

(Note: No applicant will be denied employment solely on the grounds of conviction of a criminal offense. The nature of the offense, the date of the offense, the surrounding circumstances and the relevance of the offense to the position(s) applied for may, however, be considered.)

The position for which you have applied, may require a criminal background check, drug screening, and a security clearance.

Have you ever been granted a security clearance? Yes  No  Never Applied For

If no, please explain: \_\_\_\_\_

## EDUCATION

High School Name/City: \_\_\_\_\_ Did you graduate? Yes  No  GED

College or other schools attended	Location	Did you graduate?	Diploma/degree	Course of study

## EMPLOYMENT HISTORY

Please list your job history for the past ten years or your last four employers. Start with your present or most recent employer and note any periods in which you were not employed. Please include military service and internships.

Employed by: \_\_\_\_\_ From (M/Y) \_\_\_\_\_ To (M/Y) \_\_\_\_\_

Address: \_\_\_\_\_ Starting Salary: \_\_\_\_\_ Ending Salary: \_\_\_\_\_

\_\_\_\_\_ Immediate Supervisor: \_\_\_\_\_

Telephone: \_\_\_\_\_ Position Title: \_\_\_\_\_

Describe your responsibilities: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

May we contact present employer? Yes  No

Employed by: \_\_\_\_\_ From (M/Y) \_\_\_\_\_ To (M/Y) \_\_\_\_\_

Address: \_\_\_\_\_ Starting Salary: \_\_\_\_\_ Ending Salary: \_\_\_\_\_

\_\_\_\_\_ Immediate Supervisor: \_\_\_\_\_

Telephone: \_\_\_\_\_ Position Title: \_\_\_\_\_

Describe your responsibilities: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

Employed by: \_\_\_\_\_ From (M/Y) \_\_\_\_\_ To (M/Y) \_\_\_\_\_

Address: \_\_\_\_\_ Starting Salary: \_\_\_\_\_ Ending Salary: \_\_\_\_\_

\_\_\_\_\_ Immediate Supervisor: \_\_\_\_\_

Telephone: \_\_\_\_\_ Position Title: \_\_\_\_\_

Describe your responsibilities: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

Employed by: \_\_\_\_\_ From (M/Y) \_\_\_\_\_ To (M/Y) \_\_\_\_\_

Address: \_\_\_\_\_ Starting Salary: \_\_\_\_\_ Ending Salary: \_\_\_\_\_

\_\_\_\_\_ Immediate Supervisor: \_\_\_\_\_

Telephone: \_\_\_\_\_ Position Title: \_\_\_\_\_

Describe your responsibilities: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

## REFERENCES

Name	Title/Relationship	Company Name	Work Phone

## AUTHORIZATIONS

**Read each paragraph carefully and initial each before signing the application**

I authorize the investigation of all statements contained in this application and any accompanying documentation, if any, and further authorize any person, school, current or past employer(s) and organizations named in this application form to provide **Avidex** with records, information and opinions that may be useful in making a hiring decision. I release all informants from all liability for damage that may result from furnishing information and opinions which are truthful and made in good faith to you.

Initials \_\_\_\_\_

I understand that I will be an employee "at will" and either **Avidex** or I may terminate my employment relationship at any time with or without notice for any reason that does not violate the law. If I accept employment with **Avidex**, I agree to comply with **Avidex's** rules, regulations, policies and procedures and acknowledge that these rules, regulations, policies and procedures may be changed, interrupted, withdrawn or supplemented at any time, and without prior notice to me.

Initials \_\_\_\_\_

I acknowledge that any offer of employment, or my acceptance of an employment offer if such is to occur, may be withdrawn with or without recourse, and with or without prior notice, at any time, at the option of **Avidex** or myself. I understand that this application and any other documents which I may receive are not contracts of employment. I further understand that no representative of **Avidex** other than an officer has any authority to enter into any agreement for employment for any specified period of time or to assure any other personnel action, either prior to becoming employed or after I have become employed, or to assure any benefits of terms and conditions of employment, or make any agreement contrary to the above.

Initials \_\_\_\_\_

I understand that if hired I may not hold other employment, nor engage in other activities that create a conflict of interest with my position with **Avidex** unless given permission in writing by **Avidex**.

Initials \_\_\_\_\_

I certify that all information I have provided in the above application is complete and true.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

## Instructions for Applying for a Position with Avidex

Send resume and job application to one of the following:

Email: [hrmanagement@avidexav.com](mailto:hrmanagement@avidexav.com)

Fax: 425.636.0962

Mail to Corporate Office: Avidex Industries, LLC  
Attention: Human Resources  
13555 Bel-Red Road, Suite 226  
Bellevue, WA 98005